

Fanshawe 2026: Fee Assistance Application Information

- Who can apply for assistance in paying workshop fees?
 - o Only CTCA members can apply for assistance in paying their workshop fees.
- What kinds of fee assistance are available?
 - o There are two kinds of fee assistance:
 - CTCA members can request a longer period to pay the fees they owe. (Normally, fees are due at the start of the workshop.)
 - CTCA members can request a reduction in their workshop fees.
 - o CTCA members can request both kinds of fee assistance—a longer payment period and a fee reduction.
- Can a CTCA member apply for both fee assistance and a Travel Subsidy?
 - o Only Central Region Instructors can apply for a travel subsidy.
 - o Yes, Central Region Instructors can apply for both fee assistance and a travel subsidy.
 - o See the information sheet dedicated to the Travel Subsidy for details on how to apply for a travel subsidy.
- Can a person stay at Fanshawe and have the meals if they receive workshop fee assistance?
 - o Yes. Anyone receiving fee assistance can participate fully in the workshops for which they have registered (including accommodation and meals).
- How does a person apply for fee assistance?
 - o The first step is to submit your registration and waiver/consent forms for each workshop you wish to attend.
 - o You will be emailed a Registration Workshop Summary, which states the total workshop fees that have been assessed for you. Verify the information in the summary matches your expectation for accommodation and meals requested. The workshop summary is your acknowledgement that you are registered for the specified workshops.
 - o Please email to Fanshawe@LondonTaiChi.ca your fee assistance request outlining the fee assistance for which you are applying.
 - o All applications are private and will not be shared beyond those members who manage the registrations for the workshop and the group approving fee assistance requests.
 - o Your email applying for fee assistance should include the following details:
 - Your Name
 - Affirmation that you are a CTCA member
 - Location where you attend classes
 - You do not have to justify your application.
 - Simply state that you cannot afford to pay the total workshop fees by the start of the workshop.
 - A variety of levels of support are available. (See the section on fee assistance options.)

- Please indicate which fee assistance option best suits your circumstances. You may provide additional information to explain your circumstances, but the extra information is not required.
 - To assist the review process, please describe your involvement in the location and sub-region and how you support the Academy.
- What factors are considered in the application review process?
 - Fee assistance is available to all CTCA members.
 - One key consideration is if the person is a contributing local member participating in the activities within the location and their sub-region.
 - There are many ways an individual can contribute to the activities of the Academy.
 - The amount of the workshop fees the person proposes to pay is not part of the consideration.
- Who approves the application?
 - A small group of Senior Instructors will review each application.
- Does the fee reduction get applied to any extra accommodation or meal fees?
 - Yes. If a person is approved for a fee reduction, they will not have to pay any of the assessed fees for extra accommodation or extra meals.
- What are the fee assistance options?
 - **Option 1:** This option is designed for persons who can pay the full fees for their workshops, but who require a longer period to do so.
 - Normally, workshop fees are due at the start of the workshops.
 - You can arrange for a schedule of installments to pay all fees by 1 December 2026.
 - Please identify the dates and amounts that you are proposing to make installment payments.
 - **Option 2:** This option is designed for persons who require a fee reduction to make the fees affordable for their situation and who may also require a longer period (beyond the start of the workshops) to complete their payments.
 - The person can state how much of the fees they can afford.
 - If requiring a longer payment period, the person can outline the payment schedule (dates and amounts) by which they plan to pay their reduced fees by 1 December 2026.
 - **Option 3:** This option is designed for persons who are unable to pay any workshop fees.
 - In this option, a full discount (100% discount) is granted.
 - No workshop fees are owed.

Questions: Fanshawe@LondonTaiChi.ca / Toll Free: 844-205-6944