

Fanshawe 2026 FAQ Registration

- When is the first day that I can submit my registration information?
 - o Registrations open on February 16th, 2026
- Can I show up and register at the door (at the start of the workshop)?
 - o The last day of registrations is June 1st, 2026 (23:00 EDT)
 - o If you have not received your registration confirmation, your spot is not guaranteed
 - o The workshop organizers will communicate with you to confirm which workshops you are planning to attend as well as your accommodation, meals, transportation and arrival and departure information.
- How do I send in my registration forms?
 - o You can submit your registration forms in any of the following options:
 1. Email (Fanshawe@LondonTaiChi.ca)
 2. Fax (844-205-6944)
 3. Canada Post (please allow for enough transit time)
 - o CTCA London Location, 37 Beaconsfield Ave, London, ON, N6C 1B6
 4. Hand Delivery (to a London Location Instructor)
- What happens after I submit my registration form:
 - o You will receive an acknowledgement of the registration form by email called the Workshop Summary
 - o You will be sent a list itemizing what fees you will need to pay including any extra fees
 - o Please verify that your workshop selection, accommodation and meals listed is correct
 - o See the section on [Fanshawe 2026 FAQ Workshop Fees](#) for additional information
 - o If the workshop is close to capacity, you may be placed on a waiting list
 - o There is a priority system for the Instructor Training Week which may result in your name being placed on a waiting list
 - o For the Lok Hup Ba Fa Workshop Part II, attendance is filled on a first come first served basis
- Can I cancel my registration?
 - o If your plans change, you can cancel and/or change your registration information up to the registration deadline.
 - o After the deadline the CTCA is committed to paying for your room and meals (as verified at your time of registration)
 - o [Click to download the Cancellation and Refund Information sheet](#)
- Can I change the information I provided on my registration form?
 - o If your travel plans change, contact the workshop volunteers so that your registration form can be updated with the revised information
 - o The workshop fees will be re-calculated based on the new information
 - o The workshop volunteers will confirm the changes within 48 hours

- Payment of any unpaid fees or refund of any excess fees paid will be due after the changes have been confirmed
- I am not able to fill in the electronic forms, how do I submit the forms
 - You can print the forms and fill in the forms by hand (please use an ink pen) and write as clearly as possible
- How do I send the registration forms that I print out and fill in?
 - You can use any of the following options to submit your registration package:
 - mail the forms
 - use a scanner and send the electronic copy of the forms (by email)
 - fax the forms
 - Take a digital photo of the forms and email the pictures of the forms (by email)
- How can I fill in the registration form if I do not have access to a computer (or printer)?
 - Please contact your location representative for assistance in printing the registration package and submitting the forms.
- What is CASL?
 - CASL refers to the CTCA's Canada Anti Spam Legislation Policy
 - [Click to view the CTCA CASL Policy](#)
- What happens if I do not provide CASL permission?
 - Workshop organizers will be using the newsletter system to facilitate regular communication from the workshop organizers
 - If you do not provide an email address or do not provide CASL permission, the workshop volunteers will attempt to communicate by phone
 - Please check the Fanshawe Workshop webpage for news and updates (www.LondonTaiChi.ca/Fanshawe2026)
- Why do I need to sign the photo release section of the registration form?
 - The CTCA will be taking promotional photos and videos during the workshops to place on the national website and to be used in future promotion campaigns
 - Everyone who appears in a photo and/or video must provide a signed release for the picture and/or video to be used
- What happens if I do not give my photo release?
 - The photographers will attempt to respect your wishes not to appear in any promotional material.
 - Only individuals who have given explicit consent will be featured in any promotional material